

## 2021-2022 Somers School District #29 Handbook

### Activities- Athletic Philosophy

Athletics is an important part of the educational program. Participation in a formalized athletic program contributes to health, happiness, physical skills, emotional maturity, social competence, and sound moral values. We adopt the philosophy of "athletes first, winning second." Participation and skill development are important at the lower levels with the activity becoming more selective and competitive as athletes progress through the program.

### Athletic Programs

The following supervised athletic programs are offered at Somers: Football- 7 & 8 Grade (Boys), Basketball - Grades 5 - 8 (Boys and Girls), Volleyball - Grades 7 & 8 (Girls), Cross-Country Running - Grades K - 8 (Boys and Girls), and Track - 7 & 8 Grade (Boys and Girls).

1. Students do not pay a fee to participate.
2. Students will travel to out-of-town events on official district transportation. Students may be released to no one other than their parents or legal guardians unless prior arrangements have been made.

### Activity and Athletic Eligibility (Good Standing)

In order to be eligible for any organized, extracurricular activity, including field trips, a student of grades 5 through 8 must adhere to the following policy:

- All students who participate in athletics are required to show proof from the current school year that they have passed a physical examination by a medical professional prior to participation in any practices or games.
- Students must attend at least 5 practices before competing in a game.
- The student must be in **Good Standing for Academics, Behavior, and Attendance**.
  - **Academics**
    - ✓ The Good Standing list for athletics will be generated on Wednesday to allow students until Friday at 3:30 to turn in assignments. The final Good Standing lists will be generated Monday morning at 8:00am. If a student does not meet eligibility requirements, he/she will not participate in **games during that one week, Monday through Sunday** (Maximum of 2 games in the week or 1/3 of the season). If there are more than 2 games during the week the student must have their grades up to at least a C- the day prior to the 3rd game to participate in any following games. **Students are invited to practice** when ineligible (although the coach may ask them to sit and complete work during practice).
  - **Behavior**
    - ✓ A student falls out of **Good Standing for behavior when they receive 3 minor referrals(in class/playground write ups) or 1 major referral(Office Referral)**. He/she will miss the very next game/event (one game). In the case of a tournament- one day's worth of events will be missed. Students will get back into good standing for field trips/events after they have missed 1 field trip/event.
  - **Attendance**
    - ✓ Students must be present for half of the school day to be eligible for extracurricular events.

## **Attendance Procedures & Make-up Work**

Regular attendance is essential to success in school. An absent student misses school work, instruction, and experiences that are difficult to make-up. In addition, the student will be unprepared upon return to school.

- Excused Absences - Call the school office before 9 A.M. Students will have 1 day for each day of absence to make up missing work.
- Extended Planned Absence - The parent must request approval from the office prior to the absence; the office will give the student absence form and the student is responsible to collect work from each class. Assignments are **due upon return to school**. Please be aware that many educational opportunities are not of the nature to be made up.
- Absence without the knowledge of a parent is called "truancy" and is unexcused.
- Absence for more than 1/2 day (3.5 or more hours) on the day of the activity **disqualifies** a student from an extracurricular or school sponsored activity such as sports or activity nights.
- Any student who accumulates (15) or more absences for the year may be referred for a hearing before the Superintendent.
- A parent conference may be held for any student who accumulates 8 or more absences for the year.
- If a student is tardy in the morning, report to the office and sign in before going to your class. Students with three (3) unexcused tardies may be assigned consequences. Chronic tardiness may be referred to the Superintendent.

## **Age for School Attendance**

A child must have reached his/her fifth (5) birthday on or before September 10, of the year he/she is to enter Kindergarten. A child must have reached his/her sixth (6) birthday on or before September 10, of the year he/she is to enter the first grade.

## **Band**

- Beginning Band - Instruction on band instruments is offered to 5<sup>th</sup>/6<sup>th</sup> grade students.
- Advanced Band - Instruction in band techniques is offered to 7<sup>th</sup>/8<sup>th</sup> grade students who have completed the beginning band program or the equivalent.

## **Behavior**

To maintain an effective learning environment, appropriate student behavior is a critical part of the learning process. Minor problems are handled in a routine manner by the classroom teacher. Repeated disruptive incidents will be handled by an office referral and in most cases parents will be contacted. Cooperation, communication, and understanding are essential in making every discipline issue a learning opportunity.

## **Breakfast- Lunch-Snacks**

**Students are not allowed to charge lunch over \$20.** Breakfast and hot lunch are available to all students. The cost is \$2.50 for breakfast, \$3.00 for lunch per day, (\$4.25 adult) which includes milk. These prices are subject to change. Information regarding free lunch and reduced prices is available in the school office. Money can be received at any time and will be credited to the child's lunch account. Extra milk is 25¢ per carton and may be purchased by day. Students may be allowed to eat snacks in the classrooms with the permission of their teacher.

## **Bus Expectations**

School closings or bus route cancellations are announced through local radio stations and AlertNow phone messages. It is important that children do not arrive at bus stops too early as they are unsupervised. It is therefore the parent's responsibility to ensure their children's safety until the bus arrives. It is recommended that parents form a parent group at each bus stop to handle discipline and safety issues. Once children are on the bus any discipline issues will follow school policy. A **Bus Discipline Report** to parents will be provided for any bus safety infraction. The first report usually constitutes a warning (unless the infraction was serious in nature). Subsequent discipline problems may lead to dismissal from the bus.

1. Under the direction of the driver each student may be assigned to a seat. Students in rear seats may be permitted to move forward to a second assigned seat for comfort on the part of the route where passenger load is lightened.
2. Riders must be on time; the driver cannot wait for students who are tardy.
3. Unnecessary conversation with the driver is not allowed.
4. Any student guilty of unbecoming conduct, of using inappropriate language, or showing disrespect to other students or the driver may forfeit the right to ride the bus.
5. Students must pick up any litter that they observe on seats and floors.
6. Students will keep heads and arms within the bus and will not extend them out windows.
7. Students will stay seated when the bus is in motion.
8. Students will comply promptly with bus drivers' requests.
9. Any student seeing damage committed to a bus will report to the driver immediately.
10. School rules regarding drugs, tobacco, and alcohol apply on busses.
11. Students will not eat on the busses.
12. Matches, lighters, and open flames are not allowed on buses.
13. Sharp objects should remain in backpacks.
14. Absolutely no food or drink (except for water) on the bus.
15. No parents/guardians are permitted to board the bus at any time unless going on a school trip after being approved by the district.

## **Busses & Permission to Ride Non-assigned Bus**

A parent note is needed if a child plans to ride a bus other than their assigned one. Please provide a detailed note giving permission for your child to ride home with a friend (name, date, other child's name, and your contact information). Students also need to have their notes signed at the office before school is dismissed. Phone calls to the school in lieu of a note will not be accepted.

## **Cell Phone Use**

**Cell phones (text messaging) are not to be used throughout the school day. Students must keep cell phones turned OFF and in their lockers throughout the entire day.** Cellphones that are being used during the day will be taken and put in the office until the end of the day. An office phone may be used during emergencies or if a parent needs to be contacted. After the second cell phone use offence, students will be asked to check cell phones in at the office and pick them up at the end of the day.

## **Dress Code**

In the interest of health, sanitation, safety, or matters that impact school climate, staff members may request modification of dress or appearance. If a student's appearance disrupts or detracts from the teaching or learning process, that student will be required to make a modification if they are to remain in class. Parents may be requested to bring clothing to the school for the student to conform to the dress code. In the interest of an effective educational environment, fulfilling federal and state mandates, and the promotion of healthy attitudes Somers School District has developed the following guidelines:

- Students will not be allowed to attend school without shoes.
- Shirts must be worn. No bare midriffs/torsos, thin straps or large armholes allowed.
- Clothing or accessories that promote or symbolize politics, alcohol/drug use, tobacco slogans, violence, sexism(ie. Danny Duncan clothing), racism, sexual behavior, or profanity or offensive meanings will not be permitted at school or school sponsored functions.
- Shorts are permitted during the school year. However, "short shorts," cutoffs, shorts and pants with large holes in inappropriate areas, are examples of inappropriate dress.
- Pajamas (tops or bottoms) and costumes are not permitted.
- Hats, caps, or other types of head coverings, which include the hood of a sweatshirt, worn inside the school building are prohibited unless special circumstances dictate otherwise.
- Undergarments should not be visible at any time.

Dress that is not specifically forbidden is not necessarily acceptable. If in doubt, check with the building administration beforehand. The administration and staff have the responsibility and right to determine individuals being in violation of the dress guidelines. Repeated dress code violations may be considered as insubordination and result in disciplinary consequences for such. We appreciate parent support and guidance of student dress that maintains the Somers School District emphasis on academic success and supports our efforts to keep students safe and protected. The school district reserves the right to make adjustments to the dress code as needed to promote a positive climate.

## **Field Trips**

Field trips away from the school facilities are an important part of the school curriculum. The administration and Board of Trustees fully support these educational trips when well-planned and arranged.

Throughout the year, there may be announcements by various grades and teachers that such a field trip is being planned and participation by your child is encouraged and expected. The exception to this may be that a child has NOT behaved appropriately within the school environment and is, therefore, not included on the trip. Announcement of this fact would be made ahead of the trip and arrangements would be made to accommodate the student while at school. This includes behaviors on bus routes, playground, and classrooms, etc. The District requires the utmost in behavior and courtesy for success and any breach of these behaviors could result in early termination of the trip.

All students must have a written permission slip filed at the school prior to leaving for a trip. Charges to defray field trip costs are often assessed. Still, no child will be denied participation due to need.

## **Friday Emails**

Please make sure to check your emails on Friday. The school's offices will be sending all important information out via email on Fridays. The Friday folders contain valuable information about upcoming events, progress reports, etc.

## **Gymnasium**

The gymnasiums at Somers and Lakeside Schools are used for a multitude of purposes. The primary use is for student activities. Non-marking gym shoes are necessary for PE and sports activities. At least one staff member must be present in the gym during its use. The school board's "facilities use policy" covers the use of these facilities as well as the remainder of the physical plant for use by the general public. Copies of this policy are available in the school office.

## **Head Lice**

Somers School District is following the National Academy of Pediatrics and the Flathead County Health Department's recommendation of a *no live bug/lice* policy. If live lice are found on a student's scalp or in the hair, the parents/guardian will be called for the student to be picked up and will not be able to return to class. Once the student has been treated with a recognized lice-killing shampoo/rinse and all efforts are made to remove the nits, they may return to school. They will be rechecked upon their return and again 7-10 days later. It is highly recommended that parents check their student's hair/scalp periodically.

## **Health & Safety**

The health and safety of pupils of Somers District #29 takes precedence over all factors connected with the education of Somers pupils. To this end the following rules are adopted:

1. Teachers are responsible for the safety of pupils in their charge. Staff is encouraged to hold a valid First Aid card.
2. Unsafe conditions and/or practices shall be reported to the administrator immediately and promptly corrected or safeguarded.
3. Safety drills, such as fire drills, earthquake drills, and lockdown drills will be conducted throughout the year on a routine basis.
4. School bus drivers are responsible for the safety of all students riding their bus. All drivers shall be guided by the Montana School Bus Drivers Manual and all existing laws concerning transportation of students.
5. All accidents are to be reported to the Principal immediately and the proper accident form filled out and filed.
6. Students are not allowed on school property without proper supervision during school hours.
7. Students are not to be in the school building outside of the regular school hours without adult supervision. Plans are made for systematic supervision at school.
8. Additional safety at the elementary school - To ensure safety and high quality instruction are occurring, visitor (parent, aunt, grandparent etc.) access to classrooms will be limited between the hours of 8:30-3:15. Access beyond the office will be allowed in the following circumstances:
  - a. Volunteering
  - b. Arrangements have been made with the teacher to participate in an event
  - c. Lunch visitor
  - d. Parent/Teacher Conference during the school day

**All visitors must fill out a Volunteer Form and have been approved to participate in any of the above activities. Additionally, if a visitor is meeting with a specific student, parent/guardian, and principal approval are needed. (e.g. Aunt having lunch with a student).**

## **End of the year SMS class trips**

All students who are **eligible** have the opportunity to go on the end of the year class trips. The school provides fund raising events to help defray the cost for each student. The remainder of the cost must be covered by those students who attend.

**Eligibility for end of the year class trips is as follows (6th: Big Creek, 7th: Big Mountain, 8th: History Trip):**

1. Has been a productive learner in all classes during the school year.
2. Has been in good standing at least 60% of the school year.
3. Has demonstrated responsible citizenship in and out of school.
4. Has not earned more than 10 behavior/discipline infractions for the school year.
5. Has not been absent from school more than 15 days for the school year.
6. The following consequences will result in loss of eligibility:
  - One out-of-school suspension.
  - Two in-school suspensions.

## **Homeless Students**

If your Family lives in any of the following situations:

- In a shelter, motel, vehicle, or campground
- On the street
- In an abandoned building, trailer, or other inadequate accommodation, or
- Doubled up with friends or relatives because you cannot find or afford housing

Then your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.

Your children have the right to:

- Go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including preschool education, provided to other children.
- Continue in the school they attended before you became homeless or the school they last attended, if that is your choice and is feasible. If a school sends your child to a school other than the one you request, the school must provide you with a written explanation and offer you the right to appeal the decision.
- Receive transportation to the school they attended before your family became homeless or the school they last attended, if you or a guardian request such transportation.
- Attend a school and participate in a school program with children who are not homeless. Children cannot be separated from the regular school program because they are homeless.
- Enroll in a school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your children.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.

- Receive transportation to school and to school programs.

Please contact Alicia Evans at Lakeside Elementary School or Erin Joronen at Somers Middle School for assistance.

### **Illness**

Students with a fever (100.4 or greater), vomiting or diarrhea are required to stay home **until the illness has resolved for 24 hours without medication** (Tylenol, etc.). Rashes will need a medical note stating the rash is not contagious. If a student is placed on an antibiotic, they can return to school 24 hours after the 1st dose.

### **Immunizations**

All new/transfer students are required to have up-to-date immunizations unless they have a Conditional form (completed by MD or Health Department), religious exemption (notarized) or medical exemption (completed by MD) to start school.

### **Library**

The library is available to students and classes for study, research and pleasure reading. Library books may be borrowed for two (2) weeks and then must be returned or renewed. Fines will be imposed for lost or damaged books or kindles at current replacement costs. Report cards will be held until library fines are paid. To check out a school kindle you must have the parent permission slip signed.

### **Lockers (Somers Middle School)**

One locker is provided for each student. These lockers are the property of the school district, and students who occupy these lockers are responsible for their condition. Perfume, cologne, fragrances, and liquids of any type **should not** be in the lockers. The contents may be searched randomly by school officials as provided by the School Board Policy. **THE SCHOOL IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS.**

### **Lab Settings- Somers Middle School**

In the woodshop, science lab, art room and in physical education classes, students are regularly placed in situations where violations of safety practices can result in serious injury. In these classes, chronic or severe infractions of safety rules will result in the student's removal from lab settings.

### **Lost & Found**

Please mark all jackets, clothing, lunch boxes and bags with your child's name. Each school has a Lost and Found. Parents and children please check this area regularly. Unclaimed articles are given to charity on a regular basis. (Every year several bags of lost clothing are donated because they aren't identified or claimed.)

Lakeside Elementary School - Families, please write your child's name on their coats, gloves/mittens, hats, gym shoes, and backpacks. This will help reduce the number of lost and found items seen at LES.

## **Medication Policy**

**ALL** medications (prescribed, self-carry and over-the-counter medications not included in our OTC policy) **must be** accompanied by a physician's order (forms are available at the school) and parent's/guardian's signature. The medication must be delivered to the school by a responsible adult. OTCs in our policy will be only administered after verbal consent by a parent or guardian.

1. Antibiotics that are prescribed 4 times per day can have one dose given at school. Those prescribed only 3 times per day should be administered before school, after school and at bedtime.
2. Any medications that can cause drowsiness or dizziness should be taken at home and the student should stay home.

## **Moving Out of District**

Please notify the school at least a week in advance if you will be moving out of the district. This gives us the opportunity to ensure completion of necessary records. An Official Records Request from the new school is required for permanent records. A transfer slip for the new school will be provided to you at the time of departure from School District #29. Library books and textbooks **MUST** be returned, and/or fines paid before leaving.

## **Nurse**

Somers School District provides a part-time school nurse and health services include:

1. Screenings (vision, hearing)
2. 1<sup>st</sup> Aid and evaluation of illnesses/injuries and student medical complaints
3. Health teaching
4. A medical concerns list and written Individual Student Health Plans (ISHPs). It is highly recommended parents notify the school nurse of any relevant health issues and to keep their contact phone numbers updated.

## **Outside Temperature Guidelines** (The Lakeside Weather Website will be the source of information.)

Above 10 degrees - no restrictions/outside recess

Between 0-10 degrees – durations and location of recess may be changed

Below 0 – indoor recess

Wind chill factor will be considered and included into the temperature.

## **Physical Education**

Minor ailments, such as cold or flu symptoms, are not generally accepted as reason for not participating in P.E. However, the ailments will be considered when determining the extent of participation. Students suffering from extended illness, accidents, or problems which require the students to be under doctor's care will be excused, and arrangements will be made for the students to spend time in the library, classroom, walking, or completing a health assignment. Students must bring a pair of P.E. shoes. Please mark the shoes and P.E. clothes with the student's name or initials so they are easily identifiable.



## **Pictures & Yearbook**

**Pictures-** Individual and class pictures will be taken each school year as well as graduation and special event photos. Notices will be sent home with the students with dates for the pictures.

- **Yearbook-**A yearbook containing both schools memories will be available for purchase by students and others in both school offices.

## **PTA**

The Somers/Lakeside PTA is actively involved in the schools. Some of the major activities sponsored by the PTA include: Open House, Missoula Children's Theatre, Spring Carnival, Holidayfest, Staff Appreciation, School Grants, Boxtops for Education and Swap-O-Rama. All parents and community members are invited to attend meetings. Contact the school office for information on P.T.A. membership, committees and activities.

## **Recess- LES Permission to Stay indoors**

As a general rule, a child well enough to go to school is well enough to play outside during recess. However, we realize that there are some exceptions. Please use discretion in asking to have your child stay in during recess. Children must have adult supervision at all times, and it is often difficult to provide this supervision for children who must stay indoors during recesses and lunch hours. A note recommending that a child stay in is required for each day. Please be specific as to the reason why he/she needs to remain indoors.

## **Room Parents**

Teachers at Lakeside Elementary may select room parents for the class. The room parents will be responsible, with the teacher, for the parties during the year. If you would like to serve in this capacity, please call and let the teacher know. (Note: We give out lists with the students' names and phone numbers to Room Parents who plan parties. If you object, please contact the office. Also, room parents must fill out and clear all the volunteer paperwork required by the district.)

## **School Records**

A confidential cumulative record of your child's progress is maintained as required by law. The records are open only to the teachers, administration and parents involved in the education of the child.

The district encourages parents to be involved in their student's school experience. Teachers are advised that unless otherwise ordered by the courts, an order of sole custody on the part of one parent does not deprive the other parent of certain rights. It is the responsibility of the parent with sole custody to provide to the district any court order that curtails the rights of the non-custodial parent.

In the case of joint custody, it is the responsibility of the parents to provide the district, in writing and/or court documents, any special requests or clarifications in areas concerning the student and the district's relationship and responsibilities. Such information will be maintained on file in the office and provided to staff as appropriate.

## **School Records/Grades Access**

Middle school students' grades can be checked through Powerschool, for direct access visit the middle school's website at: <http://somersdist29.org>. You can access your passwords and login information through the middle school office.

## **School Rules**

- Backpacks cannot be carried from class to class.
- No lighters, matches or any other fire making products are allowed on campus.
- Please see the dress code above.
- Backpacks, lockers, and other items may be subject to search.
- Students are not to use electronic devices such as iPods, MP3 players, video games, or cameras without prior approval. These devices should not be brought to school or on the bus as they may be stolen or lost. If these devices are brought to school, the school is not responsible for loss or theft.
- None of the following are allowed on school campus: **Soda, Coffee, Energy Drinks**, Items that resemble tobacco products; such as jerky chew or java chews(pouches).
- **Cell phones (text messaging) are not to be used throughout the school day. Students must keep cell phones turned OFF and in their lockers throughout the entire day.** Cellphones that are being used during the day will be taken and put in the office until the end of the day. An office phone may be used during emergencies or if a parent needs to be contacted.
- **Cheating**
  - Any student guilty of cheating the first time will be required to re-do that assignment in the office. A second such violation could result in an in school suspension, and/or a parent conference.

## **Definition of Terms**

- In-School Suspension: The suspension is served within the school building where he/she is supervised and dismissed at the end of the day.
- Out of School Suspension: Student is removed from school up to ten days. Student is not to be on campus or attend any school events during a suspension, even after school.
- Deferred Expulsion: Student is given the last chance by school administration. One more rule violation will result in an expulsion hearing before the Board of Trustees.
- Expulsion: Student is permanently removed from school for a period of time determined by Somers School District Trustees.

## **Harassment- Intimidation**

The policy of the Board of Trustees of the School District #29 is to provide students with a school environment free from harassment and/or intimidation. School District #29 will not tolerate this form of behavior.

Reporting Procedures: Students who believe they are being subjected to any form of harassment by anyone connected with School District #29 should and are encouraged to report the matter promptly to their teacher, counselor, or principal, who is not involved in the alleged harassment and/or intimidation. *Inquiries about intimidation or harassment may also be directed to the District's Title IX Coordinator, Joe Price. Mr. Price may be found in the District Office at Somers Middle School, 315 School Addition Road, Somers, MT 59932, or by calling 857-3661, extension 202, or via email at [joe.price@somersdist29.org](mailto:joe.price@somersdist29.org).*

## **School Closing or Bus Route Cancellations**

Announcements are made on all local Radio Stations - AM & FM, through AlertNow and on our website [www.somersdist29.org](http://www.somersdist29.org).

## **Security Cameras**

The Board authorizes the use of video cameras on District property to ensure the health, welfare, and safety of all staff, students, and visitors to District property and to safeguard District buildings, grounds, and equipment. The Superintendent will approve appropriate locations for video cameras. The District may choose to make video recordings a part of a student's educational record or of a staff member's personnel record. The District will comply with all applicable state and federal laws related to record maintenance and retention. Video recordings may also include audio.

## **Student Council**

This student activity is available to all 6th through 8th grade students who choose to participate. Their purpose is to take into consideration concerns of students about their school environment and how they might make it better.

## **Student Special Programs at Somers School District**

Class placement is based on the Montana Response to Intervention/Multi-tiered System of Supports (RTI/MTSS). Please inquire at the school offices for pathways and more information on placement.

- **Special Education** services are provided for students with special needs. These services utilize a variety of instructional modifications and programs to meet the needs of students. Placement in special education occurs when parents and teachers determine eligibility according to federal guidelines.
- **Title I** a federally-funded program is offered to help students in the areas of Reading, Math, and Language Arts. All students are selected based on academic need.
- **Counseling** at Somers and Lakeside Schools provide services to support healthy social, emotional, and behavioral interactions. While services include some individual and group counseling, emphasis is placed on developing skills in problem solving, cooperation, and making wise decisions through classroom instruction.
- **Speech Therapy**- A speech therapist serves identified students. Referrals can be made by teachers, staff, parents, and from a screening done in the fall. Early intervention with speech difficulties can help academic progress.

## **Textbooks**

Students will be supplied with books at the opening of school. Students are responsible for keeping them clean and neat, and seeing that they are returned in the same condition as when issued. The value of each book is determined by its condition when issued. Fines will be assessed according to loss or damage. Report cards will be held until fines are paid.

## **Title 1**

Our school district receives Title I funds through the Elementary and Secondary Schools Act. These funds allow us to provide additional services to students who may be at risk of failing or who are struggling to achieve at grade level. Mr. Ford, Ms. Magnuson and Mrs. Reece are the district's Title I teachers and they will be at our school each day throughout the school year.

You are invited to contact the school to discuss how we can best work together to ensure your child's academic success any time. We will hold an annual meeting during open house.

## **Visitors at School**

Parents are always welcome to visit the school. Conferences must be planned with at least (1) day notice. Teachers and students work on a planned schedule and program; unnecessary interruptions consume time and hinder the program. **Children not enrolled in our school are not to visit.**

For the protection of the students and security in the school all doors are locked during the school day. It is required that any person entering the building during the school day come directly to the office before going to any other part of the school. No students will be permitted to leave the building with a visitor unless this has been cleared through the school office. **All Visitors are subject to the principal's approval.**

**Note - See Safety Section for additional information about visitors.**

## **Volunteers**

We invite those of you who have time, talents and an interest to become involved in your school. Please contact the school office for a volunteer application form. To volunteer you must complete the application form to be registered as a volunteer. If you will be regularly working with students unsupervised (without a Somers School District employee present) you must submit a name-based and fingerprint criminal background investigation.

## **Telecommunication Technologies - Appropriate Use Policy**

### **Purpose:**

Telecommunication technologies are to be utilized at District 29 to realize curricular objectives through communication with others and through the acquisition of information from a variety of sources.

### **Policy Statement:**

Successful utilization of telecommunication technologies (such as television, cable services, and the Internet) requires that all users conduct themselves in a responsible, ethical and appropriate manner. Training in the proper use of these technologies will be provided. It is the policy of District 29 that all staff and students use these technologies only **in a considerate, ethical, and lawful manner; in a manner consistent with curricular objectives or appropriate individual learner goals; in a manner consistent with the required etiquette of each site; in a manner that will ensure the safety of the user and of others.**

All users agree to abide by the following:

### **Intended Use:**

Telecommunication accounts are the property of the school district. A user who has been authorized to use an account may not disclose its password or otherwise make the account available to others unless authorized. User cooperation with supervisors is expected at all times. Users shall not use District technologies for illegal or dangerous purposes or in support of any illegal or dangerous activities. Users shall access only materials that are directly related to current curriculum objectives.

### **Privacy:**

The user will respect the privacy of accounts. Accounts are the property of District 29 and are to be used for academic or administrative purposes only. Users are expected to cooperate with investigations of system abuse.

Disregard of the District's telecommunication policy will result in disciplinary action that may include loss of access to technologies; referral to school administrators; and/or legal prosecution and remuneration for damages.

### **Computer Use**

#### **Students must accept responsibility and adhere to all the following Computer policies:**

1. No food or drink of any kind is allowed near computers.
2. Inappropriate language, oral or written, or inappropriate behavior will not be tolerated and could result in loss of computer privileges.
3. Internet use is for curriculum use only. No unauthorized internet websites should be accessed without permission, including music, video, and social networking sites.
4. No games or unauthorized programs are allowed on the computers.
5. Tampering with, altering, removing or modifying any of the hardware, software or system files on the computers could result in students being unable to complete their assignments and perhaps cause permanent damage to the equipment. Students who attempt to tamper with hardware, software, system files or other student files or make attempts to bypass the district filter will be sent immediately to an administrator for disciplinary action and will lose computer privileges.
6. Students must not, under any condition, open another student's file on the server. If a student is found trying to use another student's password or user ID they will be referred to an administrator for disciplinary action.
7. Print only after receiving permission.
8. **Memorize your username and password.** You will need this to access your student folder when you log on to any school computer.

### **Directory**

#### **Somers School District #29 Board of Trustees:**

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Scott Simonson	<a href="mailto:scott.simonson@somersdist29.org">scott.simonson@somersdist29.org</a>	Term Expires 2022

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Tanner Smith [tanner.smith@somersdist29.org](mailto:tanner.smith@somersdist29.org)

Term Expires 2024  
Term Expires 2022  
Term Expires 2023  
Term Expires 2024

### **Administrative Staff**

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Superintendent/Title IX Coordinator  
Somers Middle Principal  
Lakeside Elementary Principal  
District Clerk/Business Manager  
Assistant District Clerk/Business Manager  
Technology Coordinator

### **Lakeside Elementary Instructional Staff**

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Karen Reece [Karen.Reece@somersdist29.org](mailto:Karen.Reece@somersdist29.org)  
Ali Evans [ali.evans@somersdist29.org](mailto:ali.evans@somersdist29.org)

Kindergarten Colts  
Kindergarten  
Kindergarten  
Kindergarten  
First Grade  
First Grade  
First Grade  
First Grade  
Second Grade  
Second Grade  
Second Grade  
Third Grade  
Third Grade  
Third Grade  
Third Grade  
Fourth Grade  
Fourth Grade  
Fourth Grade  
Special Education  
Special Education  
Physical Education  
Music  
Library  
Title I Math  
Title I Reading  
Counselor

## **Somers Middle School Instructional Staff**

Aaric Bryan	<a href="mailto:Aaric.Bryan@somersdist29.org">Aaric.Bryan@somersdist29.org</a>	5/6 Science
Sara Walters	<a href="mailto:Sara.Walters@somersdist29.org">Sara.Walters@somersdist29.org</a>	Fifth Grade Language Arts
Zach Duval	<a href="mailto:Zach.Duval@somersdist29.org">Zach.Duval@somersdist29.org</a>	Sixth Grade Language Arts
Jeffrey Ort	<a href="mailto:jeffrey.ort@somersdist29.org">jeffrey.ort@somersdist29.org</a>	5/6 History
Sarah Schroeder	<a href="mailto:sarah.schroeder@somersdist29.org">sarah.schroeder@somersdist29.org</a>	5th Grade Math
Rachel Stevens	<a href="mailto:Rachel.Stevens@somersdist29.org">Rachel.Stevens@somersdist29.org</a>	6th Grade Math
Delane Duffy	<a href="mailto:Delane.Duffy@somersdist29.org">Delane.Duffy@somersdist29.org</a>	7th Grade Language Arts
Luke Johnson	<a href="mailto:Luke.Johnson@somersdist29.org">Luke.Johnson@somersdist29.org</a>	8th Grade Language Arts
Tom Gillespie	<a href="mailto:Tom.Gillespie@somersdist29.org">Tom.Gillespie@somersdist29.org</a>	7th & 8th Grade Social Studies
Secora White	<a href="mailto:secora.white@somersdist29.org">secora.white@somersdist29.org</a>	7th & 8th Grade Science
Cristine Boles	<a href="mailto:Cristine.Boles@somersdist29.org">Cristine.Boles@somersdist29.org</a>	7th Math and 6-8th Band
Alicia VanEgmond	<a href="mailto:Alicia.VanEgmond@somersdist29.org">Alicia.VanEgmond@somersdist29.org</a>	8th Grade Math
Kelly Radatti	<a href="mailto:Kelly.Radatti@somersdist29.org">Kelly.Radatti@somersdist29.org</a>	Art
Lindsey Lee	<a href="mailto:Lindsey.Lee@somersdist29.org">Lindsey.Lee@somersdist29.org</a>	Library/Shop
Erin Joronen	<a href="mailto:Erin.Joronen@somersdist29.org">Erin.Joronen@somersdist29.org</a>	Counselor
Kristina Peterson	<a href="mailto:Kristina.Peterson@somersdist29.org">Kristina.Peterson@somersdist29.org</a>	Special Education
Janelle Townes	<a href="mailto:Janelle.Townes@somersdist29.org">Janelle.Townes@somersdist29.org</a>	Special Education
Kate Fasbender	<a href="mailto:Kate.Fasbender@somersdist29.org">Kate.Fasbender@somersdist29.org</a>	Title I Language Arts
Robin Vogler	<a href="mailto:Robin.Vogler@somersdist29.org">Robin.Vogler@somersdist29.org</a>	Food Service Director
Janie Tikka	<a href="mailto:Janie.Tikka@somersdist29.org">Janie.Tikka@somersdist29.org</a>	Physical Education
Rory Christiaens	<a href="mailto:rory.christiaens@somersdist29.org">rory.christiaens@somersdist29.org</a>	Physical Education

## **District Support Staff**

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Lisa Hoover	<a href="mailto:Lisa.Hoover@somersdist29.org">Lisa.Hoover@somersdist29.org</a>	District Nurse
Cyndi Hartley	<a href="mailto:Cyndi.Hartley@somersdist29.org">Cyndi.Hartley@somersdist29.org</a>	Somers Paraprofessional
Maresa Brauer	<a href="mailto:maresa.brauer@somersdist29.org">maresa.brauer@somersdist29.org</a>	Somers Paraprofessional
Anna Crompton	<a href="mailto:Anna.Crompton@somersdist29.org">Anna.Crompton@somersdist29.org</a>	Somers Paraprofessional
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Linden Kron-Wendle	<a href="mailto:Linden.Kron-Wendle@somersdist29.org">Linden.Kron-Wendle@somersdist29.org</a>	Lakeside Paraprofessional
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Pamela Rose Ayala	<a href="mailto:pamela.rose-ayala@somersdist29.org">pamela.rose-ayala@somersdist29.org</a>	Lakeside Paraprofessional
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Karman Townsend	<a href="mailto:Karman.Townsend@somersdist29.org">Karman.Townsend@somersdist29.org</a>	Cook's Assistant
		Cook's Assistant
Peggy Marinen	<a href="mailto:peggy.marinen@somersdist29.org">peggy.marinen@somersdist29.org</a>	Lakeside Cook's Assistant
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Jason Olson	<a href="mailto:jason.olson@somersdist29.org">jason.olson@somersdist29.org</a>	Lakeside Custodian

**PTA**

Meetings on the first tuesday of every month (exception September - meeting will be 9/11)  
 contact email: [pta@somersdist29.org](mailto:pta@somersdist29.org)

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 Somers, MT 59932  
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