

## Head Custodian - Somers Middle School

We are seeking for an individual that will love and take pride in our new building. Someone who works well with and around children. This individual will be responsible for the overall cleanliness of the buildings, coordination and collaboration with the custodial staff, and budgeting for custodial supplies and equipment in coordination with administration.

### **NATURE OF THE POSITION:**

- ◆ Accountable to the building principal and the superintendent.
- ◆ Must be safety oriented.
- ◆ Coordination and collaboration custodial staff.

### **PERFORMANCE RESPONSIBILITIES:**

- ◆ Accounts to building principal and/or superintendent for all custodial needs.
- ◆ Is responsible for cleanliness of assigned buildings.
- ◆ Is responsible for maintenance and operation of heating system for district's buildings.
- ◆ Recommends orders of custodial supplies and equipment as per district policies to the principal.
- ◆ Maintains outside of buildings including snow shoveling, yard work and maintaining of entrances.
- ◆ Maintains the inventory of cleaning supplies and equipment.
- ◆ Performs cleaning duties as assigned.
- ◆ Plans for and participates in summer cleaning.
- ◆ Participates in the cleaning of assigned buildings each day.
- ◆ Makes minor repairs and adjustments as assigned by the building administrator.
- ◆ Coordinates more serious repairs when performed by outside contractors.
- ◆ Accountable for building security.
- ◆ Makes recommendations to building principal and superintendent.
- ◆ Other duties as determined by the administration.

### **QUALIFICATIONS**

- ◆ Two years experience as a custodian.
- ◆ High School diploma.
- ◆ Task oriented, able to meet deadlines, requires little direct supervision.
- ◆ Must be able to lift and carry 60lbs, climb and work on ladders.
- ◆ **Must possess an appropriate Montana State Boiler's License.**

## Title I Reading/Language Arts Teacher – Somers Middle School

Somers District #29 is seeking applicants for a Title I Language Arts teaching position at Somers Middle School.

**Academic Qualifications:** Applicant must have a valid Montana Educator License with an Elementary Curriculum endorsement. English/Reading endorsement is also welcome.

Send Letter of Interest, Resume, 3 Letters of Recommendation, Copy of Endorsements, Transcripts, and/or College Placement File to [joe.price@somersdist29.org](mailto:joe.price@somersdist29.org)

## Paraprofessional/Educational Aide – Somers Middle School

**PERFORMANCE RESPONSIBILITIES:** Special Needs Aides work with physically impaired and/or cognitively impaired Special Education and 504 students who need medical or physical assistance in order to attend school.

### QUALIFICATIONS:

Demonstrated skill in developing rapport with students.

Certified in First Aid and CPR.

Understanding of, and ability to maintain, confidentiality regarding students' disabilities, programs, and progress.